

## **SC WAUKESHA VOLUNTEER POLICY**

SC Waukesha Soccer Club is a volunteer organization and requires the participation of each member family. SC Waukesha recognizes that each family has its own time priorities and constraints. Many families will have the time or desire to provide more volunteer time to the organization than other families. Yet, unless all families provide a minimum level of volunteer commitment to SC Waukesha the organization simply cannot function without a significant increase in fees.

The volunteer commitment requirements contained in this policy are minimum commitment levels and each family should strive and expect to be asked to provide additional volunteer time. SC Waukesha requires a \$50 volunteer deposit per player to encourage the participation of each family to fulfill its volunteer commitment. If the volunteer commitment for each player is not fully completed then no portion of the volunteer deposit for that player will be returned. Only by complete fulfillment of your volunteer commitment for a player will you receive the return of all or any part of the volunteer deposit for that player. No volunteer commitment is required for U-4, U-5 and U-6 players.

### **Service Project**

Each family is required to provide a minimum of one service project per recreational player and two service projects per academy/select player. A maximum of four service projects per family is required.

One unpaid head coach assignment and one lead manager assignment per team will qualify as two service projects. Club level volunteer positions such as club wreath coordinator and board positions will qualify as two service projects. One select assistant coach who is licensed with Wisconsin and registered on the Team Roster will qualify as one service project.

All other service projects will be specifically identified throughout the year by email to SC Waukesha families and will consist of such activities as field days and wreath distribution. Each SC Waukesha family will be notified of service projects by email prior to the service project date. If you wish to volunteer for that service project you will be required to sign up prior to the service project. There will be a maximum allotment of positions for each service project. Once the space allotment for that service project is filled no further participation for that service project will qualify toward fulfillment of the service project requirement. A service project will generally consist of 4 or more hours. The service project requirement must be completed whether the player is playing either or both the Fall and Spring session.

### **Tournament Project**

Each family is required to provide 2 hours of tournament service per player at both the Augustfest and May Madness Tournament up to a maximum of 6 hours per family per

tournament whether or not the team participates in the tournament. Tournament service relates to preparation for, service during and take-down of each tournament and is separate and apart from the service project requirement. Coaches, Managers and Board Members are not exempt from the Tournament requirements.

If your family is not available during the actual tournament weekend then you must ensure that you are available for set-up or take-down of the tournament. Each SC Waukesha family will be notified of the tournament volunteer positions by email prior to the tournament. If you wish to volunteer for that tournament position you will be required to sign up before the fulfillment date of that tournament position. There will be a maximum allotment of space for each tournament position. Once the tournament allotment is filled no further participation for that tournament will qualify toward fulfillment of the volunteer requirement. If a player is only playing the Fall or Spring session than no tournament commitment is required during the “off” season.

**General Provisions:**

The volunteer commitment must be fulfilled by an adult who has attained the age of 18; provided, however, a player may fulfill his or her own volunteer hours if he or she is a high school student.

If your family has more than one child participating in SC Waukesha then your family will be required to provide the minimum commitment for each player up to a maximum of three players. You are required to fulfill the volunteer commitment of the 3 players in your family with the highest required commitment. You are required to pay the volunteer commitment for each player you register even if you register more than 3 players. Once the maximum volunteer commitment is finalized for each family in mid-September a refund will be given for the additional players.

SC Waukesha will provide ample opportunity to fulfill your volunteer commitment. However, the fulfillment of the volunteer commitment is your responsibility and the final determination on fulfillment of the volunteer commitment and on the interpretation of the volunteer policy is made by the President of SC Waukesha.

The return of volunteer deposits for families who have fulfilled their commitment will commence on or about May 20 of each year. A full \$50 refund will be made for each full player commitment fulfilled. No partial refunds are permitted.

Thank you for your commitment.

SC Waukesha Board of Directors